

London Borough of Brent
Summary of Decisions taken by the Cabinet held in the Conference Hall, Brent Civic Centre on Tuesday 12
November 2024 at 10am

PRESENT: Councillor Muhammed Butt (Chair), Councillor Mili Patel (Vice-Chair) and Councillors Donnelly-Jackson, Farah, Grahl, Knight, Nerva and Krupa Sheth.

ALSO PRESENT: Councillor Long

Agenda Item No	Item	Ward(s)	Decision
1.	Apologies for Absence		Apologies for absence were received from Councillor Rubin (Cabinet Member for Employment, Innovation and Climate Action) and from Alice Lester (Corporate Director Neighbourhoods and Regeneration) with Gerry Ansell (Director Inclusive Regeneration & Employment) attending as her representative along with Rachel Crossley (Corporate Director Health & Wellbeing) with Rhodri Rowland (Director Strategic Commissioning & Capacity Building) attending as her representative.
2.	Declarations of Interest		Councillor Nerva declared a personal interest in relation to Agenda Item 7 (Draft Budget 2025 -26) as a member of the North West London Integrated Care Board given the link between NHS funding and delivery of services across the borough. No other declarations of interest were made during the meeting.
3.	Minutes of the Previous Meeting		Cabinet RESOLVED that the minutes of the previous meeting held on Monday 14 October 2024 be approved as a correct.
4.	Matters Arising (if any)		None.
5.	Petitions (if any)		Cabinet NOTED the comments made by Mr Rehan Khan (as lead

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>petitioner) in support of a petition containing 174 signatures requesting that the Council take action to ensure its pavements were kept free of clutter, including dockless bikes in order to ensure pedestrian safety. In introducing the petition, Mr Khan highlighted the major concern for residents in relation to the management of dockless e-bikes, specifically those operated by Lime, which he pointed out were cluttering pavements and creating obstructions, particularly for wheelchair users, children in pushchairs, the blind or partially blind residents. In terms of actions to address these concerns the petitioners felt that limiting the number of dockless e-bikes in the borough would not solve the issue and that there was a need for better management and control in relation to their operation and authorised use. Referring to research on bike use in other European countries, Mr Khan highlighted that over 60% of residents in Copenhagen, Denmark used bikes as a mode of transportation with very low reports of them causing a nuisance or danger to pedestrians through cluttering the pavements. In referring to a petition he had submitted a number of years previously, Mr Khan highlighted the positive measures introduced as a result to improve pavements along Salmon Street but with the progress made now being impacted by the nuisance of dockless e-bikes being abandoned or improperly parked in the area with concern also expressed at any potential costs associated with personal injury or insurance claims relating to any hazards created as a result. In summing up, Mr Khan hoped the Council would be able to use its influence to ensure enhanced measures were introduced to control and manage dockless e-bikes given the concerns highlighted in an</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>aim to ensure that pavements were free of clutter across the borough.</p> <p>As a supporter of the petition, Councillor Long was also invited to address Cabinet who felt it important to note that in addition to dockless bikes the petition was also focussed around the need to keep pavements free from all clutter. Whilst recognising the work undertaken with Lime as the dockless e-bike operator in Brent, she highlighted the issue also being created by other providers operating in the borough, such as Human Forest, which involved similar issues being experienced and was keen to ensure these concerns were also addressed as part of the Council’s wider response. Highlighting further concerns with regard to the technology supporting the operation of dockless e-bike schemes Councillor Long felt that the issues identified could not be resolved until this was also addressed preventing bikes from being hacked.</p> <p>In response, Councillor Krupa Sheth (as Cabinet Member for Environment and Enforcement) thanked Mr Khan and Councillor Long for attending Cabinet in order to ensure the views of those supporting the petition were presented. She highlighted that the Council shared the petitioners’ commitment to keeping pavements safe, uncluttered and accessible for everyone, especially pedestrians with the Council seeking to actively hold Lime to rigorous account through a comprehensive plan designed to prevent pavement obstructions. In responding to the points raised within the petition, Councillor Krupa Sheth shared the frustrations regarding</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>the hacking of dockless e-bikes and confirmed the Council had now also held an initial meeting with Human Forest on the issue.</p> <p>In detailing the agreement reached with Lime, Councillor Krupa Sheth highlighted that stricter parking requirements and designated bays would be introduced, with a funding commitment from both Lime and TfL to provide an additional 200 parking bays in the borough to significantly reduce the likelihood of the bikes obstructing pavements. There would also be a reduction in Lime’s fleet in Brent by 30% and an increase in the local staffing team in Brent by 75% to ensure quicker response times for reported issues, with a commitment to removing reported bikes within two hours and the revised operational arrangements subject to regular monitoring and ongoing performance review through newly established Key Performance Indicators. Provisions for safety and local investment were also being introduced, which included speed restrictions and restricted access in designated high-traffic areas. It was confirmed that any fines from abandoned or improperly parked bikes would be reinvested into Brent’s community through the Brent Together for Net Zero grant scheme also adding social value to enforcement efforts. Councillor Krupa Sheth ended her response by stating that she believed this negotiated approach served the community best, as she felt an outright ban would not guarantee compliance and could lead to dockless e-bikes still being used on Brent streets without the same level of control. In terms of national regulation, she confirmed the Council’s active support of campaigns seeking stronger regulation around e-bike management but until this was in</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>place the Council remained confident that that the current agreement with Lime would provide the best balance in terms of accessibility, safety and control. Residents were also encouraged to continue sharing their experiences and reporting instances of inappropriately parked Lime bikes and to participate in the upcoming quarterly forums for residents where Lime representatives would be present in order to help shape the Council's ongoing approach as well as ensuring the necessary level of compliance and accountability.</p> <p>In thanking Councillor Krupa Sheth for her response, Councillor Muhammed Butt (as Leader) also took the opportunity to assure the petitioners that the concerns raised in relation to technology and the hacking of e-bikes had been raised with Lime with conversations involving other dockless e-bike operators in the borough also continuing to ensure the effective management of their bikes across the borough. In thanking Mr Khan and Councillor Long for presenting the petition he ended by confirming the Council would continue to hold Lime and any other companies to account to ensure they continued to work with the Council and residents in a manner that kept people safe with a strict enforcement approach applied where this was not felt to be the case.</p>
6.	Reference of item considered by Scrutiny Committees (if any)		There were no items referred from either the Community Wellbeing or Resources & Public Realm Scrutiny Committees.
7.	Draft Budget 2025/26	All Wards	Cabinet RESOLVED:

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<ul style="list-style-type: none"> (1) To note the overall financial position. (2) To agree to consult on the new budget proposals, as set out in Appendices A and B of the report. (3) To agree to consult on a Council Tax increase of 4.99% (consisting of a 2.99% general increase plus 2% for the Adult Social Care Precept) in 2025/26. (4) To endorse the approach to the statutory process of consultation, scrutiny and equalities between November 2024 and February 2025, as set out in section ten of the report. (5) To endorse the changes to the technical budget assumptions underpinning the budget, as set out in section six and seven of the report. (6) To note the position with regard to the funding for Schools and the Dedicated Schools Grant, as set out in section eleven of the report. (7) To note the position with regard to the Housing Revenue Account, as set out in section twelve of the report. (8) To note the position with regard to the Capital programme, as set out in section thirteen of the report.

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
8.	Complaints Annual Report 2023-24	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To note Brent’s performance in managing and resolving complaints.</p> <p>(2) To note (having reviewed) Brent’s self-assessment against the Housing Ombudsman’s Complaint Handling Code in Appendix D of the report.</p> <p>(3) To approve referral of the report to the relevant Scrutiny Committees for consideration and comment.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
9.	Refresh of School Place Planning Strategy 2024-2028	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To approve the refresh of the School Place Planning Strategy 2024-2028, as detailed in Appendix 1 of the report.</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(2) To note the continued focus on planning for the sufficiency of places and the sustainability of schools, based on varying demand patterns impacting on school planning areas in Brent.</p> <p>(3) To note there continues to be increasing demand for places that meet the needs of children and young people with SEND aged 0-25 and the intention to further develop the SEND estate capital investment programme with strategies to address this need, as set out in Section 4 of the report.</p> <p>(4) To note the school place planning actions completed in the first year of the strategy and the actions planned for the coming academic year as set out in section 5.1 of the report.</p> <p>(5) To note the update on the success measures set out in the original strategy in section 3.1.3 of the report.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
10.	Statement of Licensing Policy	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To note (having considered) the draft revised Statement of Licensing Policy (5 January 2025 – 4 January 2030) as set out</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>in Appendix 1 of the report.</p> <p>(2) In order to fulfill legal requirements to refer the draft revised Statement of Licensing Policy to Full Council on 18 November 2024 for formal adoption.</p> <p>Eligible for call-in: No (report referred to Council for final approval)</p>
11.	Statement of Gambling Principles	All Wards	<p>Cabinet RESOLVED:</p> <p>(3) To note (having considered) the draft revised Statement of Gambling Principles (31 January 2025 – 31 January 2028) as set out in Appendix 1 of the report.</p> <p>(4) In order to fulfill legal requirements to refer the draft revised Statement of Gambling Principles to Full Council on 18 November 2024 for formal adoption.</p> <p>Eligible for call-in: No (report referred to Council for final approval)</p>
12.	Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document	Dollis Hill	<p>Cabinet RESOLVED having considered the consultation feedback, officer consideration and recommended changes to the Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document.</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(1) To approve the Staples Corner Growth Area Masterplan and Design Code Supplementary Planning Document for adoption, subject to any de minimus and non-substantial edits to the document.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
13.	Authority to invite tenders for the provision of Street Lighting Maintenance Services	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To approve inviting tenders for the provision of Street Lighting Maintenance Services on the basis of the pre - tender considerations set out in paragraph 3.3 of the report.</p> <p>(2) To approve officers evaluating the tenders referred to in (1) above on the basis of the evaluation criteria set out in paragraph 3.3.1 section (vi) of the report.</p> <p>(3) To delegate authority to the Corporate Director, Neighbourhoods and Regeneration in consultation with the Cabinet Member for Environment and Enforcement to award the contract for the provision of Street Lighting Maintenance Services for a term of four (4) years with the option to extend by yearly periods up to a maximum of two (2) years (on a 4+1+1 basis).</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(4) To approve the variation of the existing contract for street lighting maintenance services with FM Conway to permit the extension for the reasons set out in paragraph 3.2.7 of the report.</p> <p>(5) To approve the extension of the Contract detailed in (4) above for a period of three (3) months from 1 April 2025 to 30 June 2025 in the sum of £333,000.00 for the reasons set out in paragraph 3.2.7 of the report.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
14.	Authority to Invite Tenders in Respect of Appointing Charging Point Operator(s) to Supply, Install, Operate and Maintain Electric Vehicle Charging Points on Behalf of Brent in Relation to the Local Electric Vehicle Infrastructure (LEVI) Funding	All Wards	<p>Cabinet RESOLVED:</p> <p>(1) To approve the Council receiving Local Electric Vehicle Infrastructure (“LEVI”) funding provided by the Office of Zero Emission Vehicles (“OZEV”) for the purpose of procuring additional on-street electric vehicle charge point infrastructure within Brent and entering into a funding agreement with OZEV in the sum of £1,250,000.</p> <p>(2) To approve the Council collaboratively procuring with five other London boroughs a Charge Point Operator(s) to supply, install,</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>operate and maintain up to 2,723 electric vehicle charge points across Brent.</p> <p>(3) To agree that the London Borough of Hammersmith and Fulham will act as the lead authority in the collaborative procurement detailed in (2) above for the reasons detailed in paragraph 3.4.1 of the report and accordingly that its Standing Orders and Financial Regulations will be used for the collaborative procurement.</p> <p>(4) To delegate authority to the Corporate Director for Neighbourhoods and Regeneration, in consultation with the Cabinet Member for Environment and Enforcement, to award a fifteen-year contract(s) with the successful bidder(s) to provide up to 2,723 on-street electric vehicle charge points across Brent, as specified in the Heads of Terms set by OZEV.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
15.	Authority to Award the contract for the provision of Integrated Treatment, Recovery Wellbeing and Substance Misuse Service	All Wards	<p>Cabinet RESOLVED</p> <p>(1) To note that the Integrated Treatment Recovery Wellbeing and Substance Misuse Service was currently provided to the Council by VIA Community Ltd.</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>(2) To approve the direct award under the Provider Selection Regime of a replacement Integrated Treatment Recovery Wellbeing and Substance Misuse Service to VIA Community Ltd for a period of 1 year 4 months.</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
16.	Authority to tender for the provision of care and support at LD Supported Living sites	Dollis Hill; Preston; Stonebridge; Wembley Central	<p>Cabinet RESOLVED</p> <p>(1) To approve inviting tenders for care and support services at six supported living sites for adults with learning disabilities separated into 3 Lots on the basis of the pre - tender considerations set out in paragraph 3.3 of the report. The 3 Lots are set out below:</p> <ul style="list-style-type: none"> • Lot 1: Learning Disabilities Supported Living Service at Preston Road and Woodhill Crescent • Lot 2: Learning Disabilities Supported Living Service at Beechcroft Gardens and Manor Drive • Lot 3: Learning Disabilities Supported Living Service at Gladstone Park Gardens and Ruby Street <p>(2) To approve officers evaluating the tenders referred to in (1)</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			<p>above on the basis of the evaluation criteria set out in paragraph 3.3 section (vi) of the report.</p> <p>(3) To delegate authority to the Corporate Director for Community Health and Wellbeing, in consultation with the Cabinet Member for Community Health and Wellbeing to award the contract for the 3 Lots identified in (1) above for care and support services at six supported living sites for adults with learning disabilities for a term of 3 years with the option to extend by yearly periods up to a maximum of 2 years (3+1+1).</p> <p>Eligible for call-in: Yes</p> <p>Deadline for submission of call-in: 6pm on Tuesday 19 November 2024</p>
17.	Exclusion of Press and Public		There were no items that required the exclusion of the press or public.
18.	Any other urgent business		<p>There were no items of urgent business.</p> <p>Prior to ending proceedings, Councillor Muhammed Butt (as Leader) advised members that following the announcement made at the previous Cabinet meeting Councillor Tatler had (with effect from 8 November 2024) formally stepped down as Cabinet Member for Regeneration, Planning and Growth with him having assumed current responsibility for that portfolio. The Leader took the</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Tuesday 12 November 2024 (continued)

Agenda Item No	Item	Ward(s)	Decision
			opportunity to formally thank Councillor Tatler for her support and time serving on Cabinet and to wish her well in her new role.